

IMpaca Board Meeting 11/3/2009

Meeting was started at Geri Marshall's with Geri, Linda Kenison and Todd Robinson in attendance and Tonya Otterness via telephone.

Items discussed included:

1. Bylaws and the boards following of the bylaws.
 - a. Board discrepancies included several associated with the election (how ballots were sent out, nominating committee member on the ballot, who gathered the ballot and counted them and who assured that those voting met bylaw membership requirements). The end result was miscommunication was the cause of most of these concerns. Ballots were sent out via email and the ballot did not work for some and caused some concern. This brought up the point does mail include email. Geri was nominated by another member and after gathering nominees did not have anything more to do with the election; no conflict of interest was present. The ballots were collected by the board secretary, Todd Robinson, and were counted by him prior to the annual meeting; Linda Kenison and Londa Palmer were present at the count. The Board secretary validated that all who voted were members meeting the bylaw requirements. Miscommunication resulted amongst the board because one or two members, at times, did not respond to all and some board members were left out of crucial communications. The board members will communicate, by email, replying to all in the future.
 - b. 2010 Budget and financial statement questions. The question was raised whether the board put together a 2010 budget as outlined by the bylaws and was that and the 2009 financial statement presented to the membership at the annual meeting. The board did not prepare the 2010 budget, but will do so and email it out to the membership. The 2009 financial statement prepared by Ed Hientz, treasurer, was presented to those at the annual meeting and was discussed. At the annual meeting the membership did discuss several issues pertaining to the use of money in 2010.
2. Board president was voted on by the board and Linda will remain president.
3. Treasurer position.
 - a. The board was contacted by Ed Heintz who suggested the board replace him with another member. He felt it was time for a change in this position. The board recognizes the years of service Ed has given and appreciates it. The suggestion was made that Dan Porter be appointed as the treasurer of IMpaca. The board approved the motion upon Dan's acceptance. Responsibilities will be transferred over the next few weeks.
4. A motion was made to increase the number of officers serving with the board. This will allow the board to serve on committees that are needed to further the purposes of IMpaca. The offices of vice president and secretary were discussed. The motion passed and volunteers will be sought to fill these positions. Board meeting would then be conducted in conjunction with seminars and via teleconferencing.
5. IMpaca webpage.

- a. The webpage is the door to our association and its membership. Is now the time to upgrade the webpage and use it more effectively. Tonya volunteered to chair the webpage committee, which will include Tonya, Londa Palmer and Becky Merrill. The committee will ask for others who would like to serve and will work with Linda Gardner to explore how the page can be updated and be the show piece for IMpaca.
6. Education committee.
 - a. The education committee will be in charge of seminars and other events that “educate” the members and the public. Todd Robinson will chair this committee. Volunteers are needed to help with this committee.
 - b. Ideas that were brought forward for future seminars included:
 - i. Dr. Bot, a new vet in UT county who has a great deal of camelid repro experience.
 - ii. Deb and Scott Miller of Crescent Moon
 - iii. Marty McGee
 - iv. Financial aspects of alpaca production and bookkeeping
 - v. Trailer safety
 - vi. Deb Hill for marketing

The meeting was then moved from Geri’s to Dan and Becky Merrill’s where Linda, Geri, Todd, Ted Kenison, Dan Merrill, Becky Merrill, Virginia Covey, Bob Merther and Scott Kendall were in attendance. The previous meeting was discussed and the meeting continued. Additions to the previous meeting are presented.

7. Conference calls for committees and board meetings...how? Bob Merther will assist the board in getting this setup.
8. Email.
 - a. What method? Do we continue with the blast or move to the Yahoo group proposed by Scott Kendall at the annual meeting. For now we will use both until we can get members moved to the Yahoo group.
 - b. Does mail include email? The thought was that yes it does and we can continue for now, but an amendment to the bylaws would help solidify its use.
9. Additional committees proposed included:
 - a. Marketing committee
 - b. Membership committee
 - c. Members need to get involved in these committees. An invitation will be sent out to the membership, and then Geri will follow up with calls to fill the open slots.
 - d. Bob Merther expressed some outstanding ideas for the marketing committee, so the board appointed him vice president and committee chair of the marketing committee.
10. The board asked Becky if she would help the website committee to come up with a budget for the new website and ways to generate income from it via advertising. Scott volunteered to serve on the website committee.

11. Annual meeting minutes were approved by the board via earlier email communications so they are ready to be sent out to the membership.
12. The board has set the 1st Tuesday of February, April, July and November at 7:00pm as the time to meet as a board every quarter. The meetings are open to officers, committee members and the general membership.

Meeting was adjourned.